



1376 SNELL ISLE BLVD. N.E., ST PETERSBURG, FL 33704 727-821-7989

## COVID-19 PARISH FACILITY USE AND SELF MONITORING CHECKLIST

With the ever-changing nature of COVID-19, there remains the possibility of exposure. Effective October 12, 2020, we will begin to open the parish facilities for routine scheduled use. We understand that there is risk in doing so and can lead to additional exposure to COVID-19. Therefore, we have established guidelines for general facility use and participants in any authorized, scheduled activity.

- ALL planned meetings or activities must be scheduled and authorized through the Parish Office. (727-821-7989).
- Events may be cancelled if scheduled users fail to comply with these guidelines or if, for the health of the entire parish and school community, we are directed to discontinue events by the Diocese or health experts.
- The rooms will be set up by parish staff and are not to be added to or adjusted by participants.
- Even with seating distancing, participants are expected to wear masks during the activity unless they are a significant speaker/presenter.
- Each room will have available hand sanitizer and a disinfectant spray. Please spray the tables and chairs when you leave. DO NOT wipe down the furniture, the spray needs to dry to be effective.

FACILITY (with about 6 foot distancing)	MAXIMUM OCCUPANCY WITH TABLES	OCCUPANCY CHAIRS ONLY	OPEN SPACE
A – Marian Room	12 people, 2 per table	N/A	N/A
B – St. Joseph Room	18 people, 3 per table	N/A	N/A
Msgr. Caverly Parish Hall	27 people, 3 per table	35	60
St. Raphael Parish Center	75 people, 3 per table	66	180

We ask all participants to review the below checklist and if a participant answers yes to any of these items we ask that they **DO NOT** participate in the event or activity to not jeopardize the health and safety of other participants.

- ✓ *Fever of 100.4 or higher*
- ✓ *Cough*
- ✓ *Headache*
- ✓ *Sore Throat*
- ✓ *Had contact with anyone who has been diagnosed with or who may have symptoms associated with COVID-19.*
- ✓ *Fatigue*
- ✓ *Loss of taste or smell*
- ✓ *Unexplained body aches*
- ✓ *Shortness of Breath*

### **Here are some COVID 19 Personal Safety Measures**

- *Wash your hands often, and for at least 20 seconds at a time*
- *Avoid touching your face*
- *Practice social distancing by staying at least 6 feet away from other people.*
- *Cover your coughs and sneezes with the sleeve of your shirt or coat.*
- *Clean and disinfect frequently touched objects such as workstations, keyboards, computer mouse, telephones doorknobs, light switches, chair armrests, countertops, and handrails.*
- *Do not use other team members phones, tablets, or personal supplies.*
- *Call your doctor if you have a fever, cough, and/or shortness of breath.*